

EMPLOYEE DETAILS FOR THE PURPOSE OF EMPLOYEE ID
(Submitted to D.T.O.)

For Treasury Office Use Only

Employee ID.:

- 1) Department Code :
- 2) D.D.O. Code :
- 3) a) First Name :
- b) Middle Name :
- c) Surname :
- 4) Gender(Male / Female) :
- 5) Martial Status (*) :
- 6) Spouse Name :
- 7) Employment of Spouse (**) :
- 8) Sector Code With Description (*****) :
- 9) Date of Birth (DD/MM/YYYY) :
- 10) Date of Joining into Service :
- 11) Catg(AIS/GAZ/NGO/Class IV) :

Note Only the following descriptions are permissible for fields of 5,7,8,9,10.

Signature of the Employee

Signature of the D.D.O.

